

ScienceWorks Birthday Party Reservation Info

RESERVING YOUR PARTY

Birthday Parties can be booked online (www.scienceworksmuseum.org) or by calling us at 541-482-6767. We accept all major credit cards, checks, cash, and gift certificates.

PLEASE NOTE: a 50% deposit is required at time of booking to reserve spot.

CANCELLATION/RESCHEDULING POLICY

We understand that unexpected occurrences can arise due to illness or unforeseen circumstances. Please call our friendly staff if this occurs and we will do our best to find a satisfactory substitute date for your party. Please note that party date options depend on availability.

REFUND POLICY

A deposit payment of 50% is required at the time of booking. Cancelled reservations are fully refundable up to 14 days prior to reservation date. Reservations cancelled fewer than 14 days of party date are eligible for a refund of 50% of booking fee. A reservation cancelled within 7 days of reservation date is not eligible for refund. (Guests can reschedule Birthday party at no additional fee. See Cancellation/Rescheduling Policy above.)

ADDITIONAL INFORMATION

- Please bring any cups, plates, flatware, etc. you will need for your party, as we do not provide consumable materials and we do not have kitchen facilities.
- You are welcome to bring food, drinks and decorations. Tables and chairs will be provided.
- Please ask your guests to check in at the front desk when they arrive.
- To insure your ideal reservation date, please schedule your birthday party at least 2-3 weeks in advance.

ITEMS NOT ALLOWED

Because of liability and facility limitations, we do not allow the following items:

- Glitter
- Confetti
- Piñatas
- Weapons

There may be an additional cleaning and/or maintenance charge added to the reservation if these items are used or if additional clean-up is required.

ADDITIONAL NOTES

The Museum is open 10:00am to 5:00pm, Tuesday through Sunday. Birthday Parties are available Saturdays and Sundays only. Morning birthday parties are 10:30am-12:30pm. Afternoon birthday parties are 2:30-4:30pm. Room is available for time allotted only. Please be respectful of timing and allow yourself enough time within the reserved window for set-up and clean-up. Because classrooms are multi-use, and receive multiple reservations per day, it is important that timelines are adhered to. A fee of \$15 per 15 minute increment may be charged if room is occupied longer than 15 minutes after reserved timeslot.